



POLICE SCIENCE INSTITUTE

5133 N. Gates Ave, Suite 102
Fresno CA 93722
559 276-9800
www.policescience.com

This catalog is updated annually and is valid from 1/1/2017 through 12/31/2017

This catalog is provided to all prospective students or to the public upon request.

Police Science Institute is a private institution licensed to operate by the Bureau for Private Postsecondary Education (BPPE). Institution Code: 1002681

For information about the Bureau, please call 916 574-7720 or toll free at 888 370-7589 or you may visit BPPE's website at www.bppe.ca.gov.

The Police Science Institute Course Catalog 2017

SECURITY

CLASSES	CR HRS	GRADE
BSIS Powers to Arrest	4	100%
BSIS Weapons of Mass Destruction	4	70%
BSIS SB1626 School Security	24	70%
BSIS Electronic Immobilization	12	70%
BSIS Firearm Training	16	85%
BSIS Impact Weapons	8	85%
BSIS Chemical Agents	4	70%
Public Relations	4	70%
Communication and Its Significance	4	70%
Observation and Documentation	4	70%
Liability and Legal Aspects	4	70%
Security Law	6	70%
Risk Analysis, Surveys	6	70%
Security Procedures	6	70%
Building and Perimeter Protection	6	70%
Intrusion and Access Control	6	70%
Fire Protection	6	70%
Emergency Response and Safety	6	70%
Internal Theft Controls	4	70%
Transportation Security	6	70%
Violence in the Workplace	6	70%
Narcotics Detection Methods	6	70%
Gang Violence	6	70%
CPR/ First Aid/ AED	4	70%
Retail Security	6	70%
Counter Terrorism	6	70%
Computer Technology Security	6	70%
TOTAL PROGRAM HOURS	180	

EQUIPMENT (INCLUDED)
Duty Belt and Keepers (4)
Pants Belt
Flashlight with Holder
Handcuffs with Case
Stun Gun with Case
Chemical Agent with Case
Silent Key Holder
Expandable Baton with Holder
Duty/Utility Bag
5.11 Tactical Duty Pants (1)
5.11 Tactical Boots (1 pair)
Security Shirt (2)

STATE LICENSES, PERMITS AND CERTIFICATIONS
State Security Guard License
State Exposed Firearms Permit
State Baton License
Electronic Immobilization Permit
Chemical Agents Permit
American Red Cross CPR/First Aid/AED (Adult and Pediatric)
Handcuffing Permit

LIBRARY

A Practical Approach. ASIS Commission on Standards and Guidelines.
Introduction to Security, 9th Edition. Robert J. Fischer, Edward Halibozek, and David C. Walters
Risk Analysis and the Security Survey, 4th Ed. James F. Broder, CPP, and Eugene Tucker, CPP
Workplace Violence Prevention and Response Guidelines. ASIS Commission on Standards
Private Investigators and Security Services Act 2015
Private Security and the Investigative Process. Charles P. Nemeth
Workplace Violence. FBI 2014
Security Guard Guide. BSIS
California Business & Professional Code
California Health & Safety Code
California Welfare & Institutions Code 2015
California Alcohol Beverage Control
California Penal Code 2015, Thomas Reuters
California Vehicle Code 2015, Thomas Reuters

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INVESTIGATIONS

CLASSES	CR HRS	GRADE
Powers to Arrest and Weapons of Mass Destruction	8	100%
BSIS Firearm Training	16	85%
BSIS Impact Weapon	8	85%
BSIS Chemical Agents	4	70%
Public Relations, Communication, Observation and Documentation, Liability and Legal Aspects	16	70%
Licensing/Scope of Work/Employees	4	70%
Client Relationship	4	70%
Confidentiality/Privileges/Immunities	4	70%
Privacy	4	70%
Legal Risks	4	70%
Risk Analysis, Surveys	4	70%
Public Records	4	70%
Asset Investigations and Financial Records	6	70%
Surveillance	6	70%
Disciplinary Proceedings	4	70%
Emergency Response and Safety	6	70%
Internal Theft Controls	4	70%
Criminal Law and Procedure	6	70%
Civil Litigation Investigations	6	70%
Narcotics Detection Methods	6	70%
Gang Violence	6	70%
Insurance Adjusting	6	70%
Retail Security	6	70%
Counter Terrorism	6	70%
Computer Technology Security	6	70%
Forensics	6	70%
Process Service	20	70%
TOTAL PROGRAM HOURS	180	

EQUIPMENT (INCLUDED)
Duty Belt and Keepers (4)
Pants Belt
Flashlight with Holder
Handcuffs with Case
Stun Gun with Case
Chemical Agent with Case
Silent Key Holder
Expandable Baton with Holder
Duty/Utility Bag
5.11 Tactical Duty Pants (1)
5.11 Tactical Boots (1 pair)
Binoculars
Voice Recorder
Digital Camera
Shirt (2)

STATE LICENSES, PERMITS AND CERTIFICATIONS
State Security Guard License
State Exposed Firearms Permit
State Baton License
Electronic Immobilization Permit
Chemical Agents Permit
American Red Cross CPR/First Aid/AED (Adult and Pediatric)
Handcuffing Permit
Certified Process Server
Fictitious Business Name Statement (Process Server)
Surety Bond (Process Server)

LIBRARY

A Practical Approach. ASIS Commission on Standards and Guidelines.
The Private Investigator's Legal Manual: (California Edition-Second), 2008. David Queen
Workplace Violence Prevention and Response Guidelines. ASIS Commission on Standards
Private Security and the Investigative Process. Charles P. Nemeth.
BSIS Private Investigators and Security Services Act 2015
BSIS Security Guard Guide
California Business & Professional Code
California Health & Safety Code
California Welfare & Institutions Code
California Alcohol Beverage Control
California Penal Code 2015. Thomas Reuters
California Vehicle Code 2015. Thomas Reuters

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CORRECTIONS

CLASSES	CR HRS	GRADE
California Criminal Justice	3.0	70%
Codes, Statutes and Other Legal Documents	8.0	70%
Professionalism and Ethics	4.0	70%
Classification of Inmates	14.0	70%
Contraband	5.5	70%
Interpersonal, Tactical and Practical Communication	10.0	70%
Assaultive Behavior and Restraint Techniques	33.0	70%
Booking and Receiving Inmates	4.0	70%
Releasing Inmates	2.5	70%
Maintaining Security	7.0	70%
Reporting and Record Keeping	23.0	70%
Supervising Inmates	15.5	70%
Distribution of Supplies and Commissary	2.0	70%
Monitoring Psychological and Physical Health	12.0	70%
Management of Inmate Workers	1.0	70%
Screening and Monitoring of Visitors	1.0	70%
Screening and Distribution of Mail	1.0	70%
Transport Outside of the Facility	6.5	70%
Emergency Procedures	16.0	70%
Testifying in Court	4.5	70%
Conditioning and Exercising	18.5	70%
Testing	6.0	70%
BSIS Powers to Arrest	4.0	100%
BSIS Weapons of Mass Destruction	4.0	70%
TOTAL PROGRAM HOURS	206	

EQUIPMENT (INCLUDED)
Duty Belt and Keepers (4)
Pants Belt
Flashlight with Holder
Handcuffs with Case
Stun Gun with Case
Chemical Agent with Case
Silent Key Holder
Expandable Baton with Holder
Duty/Utility Bag
5.11 Tactical Duty Pants (1)
5.11 Tactical Boots (1 pair)
Shirt (2)

STATE LICENSES, PERMITS AND CERTIFICATIONS
State STC Certification
State Security Guard License

LIBRARY

Standards in Training for Corrections Student Guide
Corrections: Foundations for the Future (Criminology and Justice Studies), Jeanne B. Stinchcomb
CDCR Correctional Training Student Handbook. Richard A. McGee
CDCR Prison Rape Elimination Act
CDCR Accident Prevention
Risk Analysis and the Security Survey, 4th Ed.
 James F. Broder, CPP, and Eugene Tucker, CPP

Workplace Violence Prevention and Response Guidelines. ASIS Commission on Standards
Workplace Violence. FBI
BSIS Security Guard Guide
California Business & Professional Code
California Health & Safety Code
California Welfare & Institutions Code
California Penal Code 2015. Thomas Reuters

INTRODUCTION TO LAW ENFORCEMENT

CLASSES	CR HRS	GRADE
BSIS Powers to Arrest	4	100%
BSIS Weapons of Mass Destruction	4	100%
School Security & Law Enforcement	24	70%
CPR/ First Aid/ AED	4	70%
Firearm Training (Includes BSIS)	40	85%
BSIS Impact Weapon	8	85%
Chemical Agents (Includes BSIS)	4	70%
Electronic Immobilization Device	12	70%
Leadership, Professionalism, Ethics	6	70%
Criminal Justice System	6	70%
Policing in the Community	6	70%
Criminal Law	6	70%
Laws of Arrest	6	70%
Search and Seizure	6	70%
Presentation of Evidence	6	70%
Investigative Report Writing	6	70%
Use of Force	6	70%
Crime Scenes and Evidence	6	70%
Forensics	6	70%
Arrest and Control	6	70%
Crimes Against the Justice System	4	70%
Cultural Diversity/Discrimination	4	N/A
TOTAL PROGRAM HOURS	180	

EQUIPMENT (INCLUDED)
Duty Belt and Keepers (4)
Pants Belt
Flashlight with Holder
Handcuffs with Case
Stun Gun with Case
Chemical Agent with Case
Silent Key Holder
Expandable Baton with Holder
Duty/Utility Bag
5.11 Tactical Duty Pants (1)
5.11 Tactical Boots (1 pair)
Shirt (2)

STATE LICENSES, PERMITS AND CERTIFICATIONS
State Security Guard License
State Exposed Firearms Permit
State Baton License
Electronic Immobilization Permit
Chemical Agents Permit
American Red Cross CPR/First Aid/AED (Adult and Pediatric)
Handcuffing Permit

LIBRARY

Peace Officers Standards and Training, Penal Code 832
BSIS Private Investigators and Security Services Act 2015
California Business & Professional Code 2015
California Health & Safety Code 2015
California Welfare & Institutions Code 2015
California Alcohol Beverage Control 2015
California Penal Code 2015. Thomas Reuters
California Vehicle Code 2015. Thomas Reuters

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ARMORED TRANSPORT

CLASSES	CR HRS	GRADE
BSIS Powers to Arrest	4	100%
BSIS Weapons of Mass Destruction	4	70%
BSIS SB1626 School Security	24	70%
BSIS Electronic Immobilization	12	70%
BSIS Firearm Training	16	85%
BSIS Impact Weapons	8	85%
BSIS Chemical Agents	4	70%
Public Relations	4	70%
Communication and Its Significance	4	70%
Observation and Documentation	4	70%
Liability and Legal Aspects	4	70%
Security Law	6	70%
Risk Analysis, Surveys	6	70%
Security Procedures	6	70%
Building and Perimeter Protection	6	70%
Intrusion and Access Control	6	70%
Fire Protection	6	70%
Emergency Response and Safety	6	70%
Internal Theft Controls	4	70%
Transportation Security	6	70%
Violence in the Workplace	6	70%
Narcotics Detection Methods	6	70%
Gang Violence	6	70%
CPR/ First Aid/ AED	4	70%
Retail Security	6	70%
Counter Terrorism	6	70%
Computer Technology Security	6	70%
TOTAL PROGRAM HOURS	180	

EQUIPMENT (INCLUDED)
Duty Belt and Keepers (4)
Pants Belt
Flashlight with Holder
Handcuffs with Case
Stun Gun with Case
Chemical Agent with Case
Silent Key Holder
Expandable Baton with Holder
Duty/Utility Bag
5.11 Tactical Duty Pants (1)
5.11 Tactical Boots (1 pair)
Security Shirt (2)

STATE LICENSES, PERMITS AND CERTIFICATIONS
State Security Guard License
State Exposed Firearms Permit
State Baton License
Electronic Immobilization Permit
Chemical Agents Permit
American Red Cross CPR/First Aid/AED (Pediatric and Adult)
Handcuffing Permit

LIBRARY

ASIS Business Continuity Guideline: A Practical Approach. ASIS Commission on Standards and Guidelines.
Introduction to Security, 9th Edition. Robert J. Fischer, Edward Halibozek, and David C. Walters
Risk Analysis and the Security Survey, 4th Ed. James F. Broder, CPP, and Eugene Tucker, CPP
Private Security and the Investigative Process. Charles P. Nemeth.
BSIS Security Guard Guide
California Business & Professional Code 2015
California Health & Safety Code 2015
California Welfare & Institutions Code 2015
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California Penal Code 2015, Thomas Reuters
California Vehicle Code 2015, Thomas Reuters

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POLICIES AND PROCEDURES

Prior to enrollment, Police Science Institute will provide each prospective student, either in writing or electronically, a copy of the school catalog.

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to Bureau for Private Postsecondary Education 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833 or P.O. Box 980818, West Sacramento, CA 95798-0818, www.bppe.ca.gov, (888) 370-7589 or by fax (916) 263-1897

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the Bureau's internet website (www.bppe.ca.gov).

MISSION STATEMENT

Police Science Institute prepares graduates for successful careers in Security, Loss Prevention, Law Enforcement, Investigations, Executive Protection and Armored Transportation. It is the mission of the Institute to enhance the potential for success in each graduate's career and in life, while offering continuing education and job placement assistance.

STUDENT SERVICES AND RESOURCES

Police Science Institute offers a broad range of programs and services to help students reach their personal and academic goals. Students may access these services by scheduling an in-person meeting with the school Administrator. All required literature, textbooks and equipment are provided to students during the course of the educational program.

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

The transferability of credits you earn at Police Science Institute is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificates you earn in Security, Investigations, Corrections, Law Enforcement or Armored Transportation are also at the complete discretion of the institution to which you may seek to transfer. If the certificates that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Police Science Institute to determine if your certifications will transfer.

JOB PLACEMENT ASSISTANCE

The Institute is dedicated to the continued success of each student, which is why job placement assistance is provided to all students who successfully graduate from one of the educational programs offered at the institution. Additionally, a student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 toll-free or by completing a complaint form, which can be obtained on the Bureau's internet website at www.bppe.ca.gov

ADMISSIONS POLICIES

The following are the institution's admissions policies regarding the acceptance of credits earned at other institutions or through challenge examinations and achievement tests, and admissions requirements for ability-to benefit students:

Police Science Institute is a vocational training institution and not a degree granting college or university. It is not the policy of the institution to hold articulation agreements with any other college or university that provides for the transfer of credits earned in the program of instruction. Police Science Institute will give credit for existing licenses held by the student in their chosen field of study, such as credits for licenses issued by the State of California's Bureau of Security and Investigative Services, including Security Guard Card, Exposed Firearms Permit, Baton Permit, Handcuffing, Electronic Immobilization Device, Chemical Weapons and/or American Red Cross CPR/First Aid/AED.

ADMISSIONS REQUIREMENTS

Applicants requesting admission will be interviewed and assessed by an admissions representative for their vocational objectives, motivation, determination, and attitude towards completing the training and entering full-time employment. The following are the admissions requirements:

1. Applicants entering any certificate program must have a high school diploma or its equivalent (GED).
2. Take and achieve an acceptable minimum score on the Entrance Exam.
3. Provide proof of residency.

Police Science Institute does not provide visa services nor will the school vouch for residency.

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ENGLISH AS A SECOND LANGUAGE

Police Science Institute does not offer English as a Second Language (ESL) instruction. All class instruction will occur in the English language. Each student is required to read and write at an English language level of twelfth grade or higher. Each student must provide the Institution with proof of English-language skill level. A high school diploma or equivalency is sufficient. If a student does not have documentation of English-language proficiency, a Test of English as a Foreign Language (TOEFL) results are acceptable.

STUDENTS RIGHT TO CANCEL

A Student may cancel the agreement for a program of instruction, without any penalty or obligations, through attendance at the first class session or the seventh calendar day after enrollment, whichever is later. After the end of the cancellation period, you also have the right to stop school at any time; and you have the right to receive a pro-rata refund if you have completed 60 percent or less of the scheduled days in the current payment period in your program through the last day of attendance. Cancellation may occur when the student provides a written notice of cancellation at the following address:

POLICE SCIENCE INSTITUTE, 5133 N. GATES AVE, SUITE 102, FRESNO CA 93722

This can be done by mail or by hand delivery.

The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with the proper postage. The written notice of cancellation need not take any particular form, and however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement.

If the Enrollment Agreement is cancelled, the school will refund the student any money he/she paid, less a registration or administrative fee, not to exceed \$250.00, and less any deduction for equipment not returned in good condition, within 45 days after the notice of cancellation is received.

WITHDRAW FROM THE PROGRAM

You may withdraw from the school at any time after the cancellation period (described above) and receive a pro-rata refund if you have completed 60 percent or less of the scheduled days in the current payment period in your program through the last day of attendance. The refund will be less a registration or administrative fee, not to exceed \$250.00, and less any deduction for equipment not returned in good condition, within 45 days of withdrawal. If the student has completed more than 60% of the period of attendance for which the student was charged, the tuition is considered earned and the student will receive no refund. For the purpose of determining a refund under this section, a student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

1. The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.
2. The institution terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the School.

For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance. The amount owed equals the daily charge for the program (total institutional charge, minus non-refundable fees, divided by the number of days in the program), multiplied by the number of days scheduled to attend, prior to withdrawal. If the student has completed more than 60% of the period of attendance for which the student was charged, the tuition is considered earned and the student will receive no refund.

If any portion of the tuition was paid from the proceeds of a loan or third party, the refund shall be sent to the lender, third party or, if appropriate, to the state or federal agency that guaranteed or reinsured the loan. Any amount of the refund in excess of the unpaid balance of the loan shall be first used to repay any student financial aid programs from which the student received benefits, in proportion to the amount of the benefits received, and any remaining amount shall be paid to the student.

FINANCING

The Student understands that if a separate party is financing his/her education, that the Student, and the Student alone, is directly responsible for all payments and monies owed to the school listed on this agreement.

LOANS

The Institute does not participate in federal or state financial aid programs. If a student is eligible for a loan guaranteed by the federal or state government and the student defaults on the loan, both of the following may occur:

1. The federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
2. The student may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.

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RETENTION OF RECORDS

Student records are maintained as required by statute and regulations, and are retained for a period of not less than five years. Transcripts are kept indefinitely.

AWARD OF CREDITS FOR PRIOR EXPERIENTIAL LEARNING

Police Science Institute does not award credits for prior experiential learning. All of the institution's programs lead to a certificate of completion and licensing in the student's chosen field of study.

GRIEVANCE POLICY

Questions or concerns about suspected arbitrary treatment, discrimination or harassment based on prohibited bias may seek informal assistance or file a formal grievance. To file a formal complaint, the student must show that the alleged prohibited discrimination occurred and that it caused harm to the student. If the student files a formal grievance, the Institution's Administrator will arrange an interview with the student, the responding individual or department and any witnesses. All grievances must be submitted in writing to the Institution's Administrator within 30-days of the alleged treatment, discrimination or harassment. Forms of appropriate delivery include hand delivery, fax (with confirmation) or certified mail. Your grievance should provide detailed information about the incident about which you are complaining. Attach all supporting documents that might support your grievance.

RIGHT TO CHANGE REQUIREMENTS

This catalog and its contents are subject to change without notice. Neither the Police Science Institute's website nor any of the information and requirements contained herein constitute a contract or create any contractual commitments between Police Science Institute and any student, prospective student, or third party. The information and program requirements contained in Police Science Institute's catalog are updated annually. All updates to the catalog will be provided to the student upon enrollment. Additionally, all updates to the catalog will be posted on Police Science Institute's website.

STUDENT TUITION RECOVERY FUND

Any student who pays his or her own tuition is required to pay the state imposed Student Tuition Recovery Fund (STRF) assessment, which shall be collected at the time the institution collects the first payment from or on behalf of the student at or after enrollment.

The STRF assessment rate is \$0.00 per one thousand dollars (\$1,000) of institutional charges, rounded to the nearest thousand dollars. For institutional charges of one thousand dollars (\$1,000) or less, the assessment is \$0.00

You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:

1. You are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies: 1. You are not a California resident, or are not enrolled in a residency program, or 2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party. The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by students in educational programs who are California residents, or are enrolled in a residency programs attending certain schools regulated by the Bureau for Private Postsecondary and Vocational Education. You may be eligible for STRF if you are a California resident or are enrolled in a residency program, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

The school closed before the course of instruction was completed.

The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.

The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other costs.

There was a material failure to comply with the Act or this Division within 30 days before the school closed or, if the material failure began earlier than 30 days prior to closure, the period determined by the Bureau.

An inability after diligent efforts to prosecute, prove, and collect on a judgment against the institution for a violation of the Act.

PROBATION AND DISMISSAL POLICIES

The institution expects its students to make steady progress towards their educational goals by maintaining a 70% or higher score in all coursework. Any student who falls below the 70% minimum shall be placed on academic probation and be required to meet with their instructor and school Administrator to develop a plan for improvement. Dismissal from the academic program will occur if the student's cumulative score is 70% or less at the halfway mark of the program. Students who have been dropped may apply for reinstatement. Student attendance is recorded by class hours. A student who falls below the cumulative attendance rate of 80% will be placed on a 30-day probationary period. Any unexcused absence during the probationary period will be considered cause for dismissal from the program.

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ATTENDANCE

Consistent attendance is essential to the overall effectiveness and timely completion of any of the school's academic programs. All absences must be excused by Administration. An absence will be considered excused under the following circumstances: Doctor's visit, illness, death or birth in the immediate family, court appearances related to injury resolution and other valid reasons substantiated in writing, and at the discretion of the school Administrator. Documentation must be submitted to substantiate the absence. If documentation is not submitted, the instructor or Administrator will determine if the absence is excused. Tardiness is disrupting to a good learning environment. Tardiness without legitimate reason on two occasions in one class will be penalized with the equivalent point reduction of one unexcused absence. You are considered tardy if you have not signed in by the beginning of the class period. Students are expected to remain in class until being dismissed by the instructor. Provisions for leaving early should be discussed with the instructor, otherwise leaving class early will be considered as an unexcused absence. Make-up work may be required to complete a program. However, hours of make-up work cannot be accepted as hours of class attendance. Re-testing is not allowed.

LEAVE OF ABSENCE

The academic programs taught at the Institution are six weeks or less in length. Each academic program is taught in blocks starting every Monday. The Institution must approve all leaves of absence. Students on an approved leave are able to return to Police Science Institute under their original academic requirements and will restart instruction on the Monday following the school's receipt of notification of the student's intent to return from leave.

DISTANCE EDUCATION - N/A

The Institute does not provide distance education.

HOUSING

Police Science Institute does not offer housing or dormitory facilities. Reasonably priced permanent and short-term housing is available within a one-mile radius of the facility. Permanent housing can be attained for less than \$1,000 per month and short-term housing can be attained for as little as \$50 per night. Because all of the educational programs offered at the Institution are six weeks or less in length, there is not a need for permanent house. Police Science Institute can assist students with necessary short-term accommodations upon request.

LIBRARIES

The Institute provides students with educational materials and services that support the curriculum and assist with independent study, including some computer and internet access, books, reference materials, photocopying, printing, videos and periodical collections.

STUDENT ACHIEVEMENT

Grades represent each student's achievement of course requirements and learning objectives. Students will earn a score for each course, based on individual achievement of specific course objectives, as well as quizzes and exams. Students must maintain a minimum cumulative score of 70% to remain in good standing with the educational program enrolled in. All scores earned are converted to the percentage of the total score possible within each course and the final course grade shown in the chart to the below.

A	Excellent	90-100%
B	Above Average	80-89%
C	Average	70-79%
D	Below Average	60-69%
F	Failure	0-59%
I	Incomplete	N/A
W	Withdrawal	N/A

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FACILITIES AND EQUIPMENT

Police Science Institute offers a 12,000 square foot facility consisting of classrooms/lecture halls, a mat room and a state-of-the-art firing range. Classroom instruction and range training is done at the facility. PSI is a licensed BSIS firearms & baton training facility. All necessary equipment, including firearms and ammunition, expandable batons, electronic immobilization devices, chemical agents, and first aid materials will be provided to the student at no additional cost. Each student will receive a duty bag upon successful completion of one of the academic programs offered at the Institute.

LOCATION AND HOURS

All courses will be held at Police Science Institute located at 5133 N. Gates Avenue, Suite 102, Fresno CA 93722, (559) 276-9800, www.policescience.com. Operational hours are Monday through Friday from 9:00 a.m. to 4:00 p.m.

DISCLOSURES

This institution does not have a pending petition in bankruptcy, is not operating as a debtor in possession, and has not filed a petition or had a petition in bankruptcy filed against it within the last five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code (11 U.S.C. Sec 1101 et seq.).

This catalog covers the period from January 1, 2017 through December 31, 2017 and is updated annually. All supplements and updates will be provided to the student upon enrollment. Police Science Institute is a private institution licensed to operate by the Bureau for Private Postsecondary Education.

STATE APPROVAL

Police Science Institute is a private institution and is approved to operate by the California Bureau for Private Postsecondary Education (BPPE). Approval to operate means that Police Science Institute has been found in compliance with the standards set forth in the California Postsecondary Education Act of 2009.

For more information, call the Bureau for Private Postsecondary Education at (916) 574-7720, or toll free at (888) 370-7589, or visit its website at www.bppe.ca.gov.

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FACULTY QUALIFICATIONS

Faculty of the Police Science Institute are licensed, certified and approved by various agencies, including the Bureau for Private Postsecondary Education (BPPE), Bureau of Security and Investigative Services (BSIS), Department of Justice (DOJ), and the National Rifle Association (NRA). Many have served in the United States Armed Services, and local and state law enforcement agencies.

FACULTY	QUALIFICATIONS
<i>Ron Sawl Director</i>	Doctorate in Law. 20 year law enforcement professional and commanded the Fresno County Sheriff's Air Squadron. BSIS firearms and baton instructor. Certificated as a firearm instructor by California Peace Officers Standards Training Commission, State of Utah and NRA. Served in Iraq, at the Sulimaniyah Academy as a Police Instructor. Additionally, licensed pilot, EMT, evidence photographer and LEO active shooter instructor.
<i>Joti Gill Admissions Officer</i>	BSIS Guard Card. CCW Permit Holder. American Red Cross CPR/First Aid/AED. Department of Justice licensed Fingerprint Roller. Experienced in student admissions and post graduation placement.
<i>Robert Ray Controller / Instructor</i>	Licensed Security Officer for over 22 years. NRA Firearms Instructor. DOJ Firearms Instructor. EMT1. Academy Recruiter. CCW Instructor. Stun Gun, Pepper Spray & Defensive Tactics Instructor. Marketing Coordinator.
<i>Ray Zarate Instructor</i>	Over 17 years law enforcement experience. Criminal justice major. Bureau for Private Postsecondary Education, Bureau of Security and Investigative Services, Department of Justice and National Rifle Association instructor. Licensed and certified to teach Firearms, Powers to Arrest, Weapons of Mass Destruction, Baton, Chemical Agents, and Electronic Stun Devices. Communications Practitioner, Handgun Safety Instructor, Basic Firearms Instructor, and is in the Fresno and Tulare County lists to teach CCW
<i>John Mikkelson Instructor</i>	20 years of military, law enforcement, security and counter terrorism experience. Graduated from the Department of Corrections Basic Correctional Peace Officer Academy, Special Emergency Response School, Special Weapons and Tactics, Sniper School, and Tactical room Entry. Certified National Rifle Association instructor, Range Master and Proctor. Trained and certified by the Department of Homeland Security, Active Shooter Emergency Response Law Enforcement program, Performance Level Train-the-Trainer, and graduated from the Academy of Counter-Terrorism. Bureau for Private Postsecondary Education instructor. Bureau of Security and Investigative Services instructor of Baton, Firearms, Powers to Arrest, Weapons of Mass Destruction, Lethal and Non-Lethal Weapons, Chemical Agents and Impact Munitions. Certified Red Cross Instructor.
<i>Todd Dearmore Instructor</i>	Bachelors Degree in Business Management. Graduated of the POST Command and SWAT Team Leader training courses. Completed several FEMA classes focusing on terrorist bombings, weapons of mass destruction and instructor development. 20 years law enforcement and retired as a Sergeant from the Kern County Sheriff's Department in 2014. Lengthy background in correctional security, administration, and training. Supervised the Correctional Academy, Advanced Officer Training and the Detention Training Officer (DTO) program. Served as the Sheriff's Emergency Response Team (SERT) Operations Sergeant for over 10 years. Involved in hundreds of SERT operations including riots, cell extractions and high-risk inmate transportations. Provided training to various sheriff's departments, police departments and probation departments throughout the United States.
<i>Myrl Stebens Instructor</i>	California licensed Private Investigator. Forty-one years of military, law enforcement, and private and criminal investigations background. Criminal Defense, Homicide, Federal and California State Superior Courts as a Forensic Expert in Blood-Spatter, Gunshot Wounds, Electric Restraints, Edged Weapons and use of Defensive Tactics.

The Police Science Institute Course Catalog 2017

SCHEDULE OF PROGRAM CHARGES

SECURITY ACADEMY

Tuition: \$4,418
Equipment and Resources: \$1,000
Licenses, Permits, Certs and Fees: \$477
Administrative Costs: \$100
Total Program Charges: \$5,995

INVESTIGATIONS

Tuition: \$4,500
Equipment and Resources: \$1,000
Licenses, Permits, Certs and Fees: \$825
Administrative Costs: \$100
Total Program Charges: \$6,425

STC CORRECTIONS ACADEMY

Tuition: \$4,418
Equipment and Resources: \$1,000
Licenses, Permits, Certs and Fees: \$477
Administrative Costs: \$100
Total Program Charges: \$5,995

INTRODUCTION TO LAW ENFORCEMENT

Tuition: \$4,418
Equipment and Resources: \$1,000
Licenses, Permits, Certs and Fees: \$477
Administrative Costs: \$100
Total Program Charges: \$5,995

ARMORED TRANSPORTATION

Tuition: \$4,418
Equipment and Resources: \$1,000
Licenses, Permits, Certs and Fees: \$477
Administrative Costs: \$100
Total Program Charges: \$5,995

LICENSING ELIGIBILITY

The licensing eligibility requirements for the educational programs offered at Police Science Institution are as follows:

Security, Law Enforcement, Investigations and Corrections

- Must be 18 years or older
- Must have a valid State Identification
- Must be a U.S. Citizen
- No felony criminal convictions

Armored Transport Course

- Must be 18 years or older
- Must have a valid Drivers Licenses
- Must be a U.S. Citizen
- No felony criminal convictions
- No DUI convictions
- Valid CA Driving License